

CASHIER / PHARMACY CLERK

Job Description

GENERAL DESCRIPTION

At Long's Drug Store, we do things differently! Long's is a family owned and operated drug store and old-time soda fountain dedicated to meeting the unique healthcare needs of Knoxville residents. Many people in the West Knoxville community grew up at this gathering place – generations of families and friends who have enjoyed after-school burgers and fries, comic books, weekly lunch dates, and many a Big Orange game day. For decades, Knoxville residents have trusted the pharmacists at Long's Drug Store with their health, their parents' health, and the health of their children.

POSITION

Long's is looking for one full-time and one part-time Cashier/Pharmacy Clerk to join our team! Reporting to the Pharmacist(s), the Cashier/Pharmacy Clerk will work closely with other pharmacy and front-end staff to serve Long's Drug Store patients and customers. The Cashier/Pharmacy Clerk will support pharmacy and retail services by ensuring that customers receive prompt and positive care!

ESSENTIAL FUNCTIONS

- Helps customers by greeting them in person and by phone, answering questions and requests, and referring medical inquiries to the Pharmacist
- Rings up prescriptions, over-the-counter products, and soda fountain receipts
- Ensures all shelves are stocked and neatly organized
- Maintains a safe and clean pharmacy by complying with all regulations, security measures, and quality standards
- Other duties as assigned

QUALIFICATIONS

- Front-end retail management experience preferred
- Experience with basic point-of-sale systems is a plus
- Excellent communication and customer service skills
- Excellent organizational skills
- Dependable team player
- Ability to work in a fast-paced environment
- Must be able to consent to a pre-employment background check

PHYSICAL REQUIREMENTS

- Ability to communicate clearly in English both written and verbal
- Good visual and audio capabilities
- Stand for extended periods
- PC/keyboarding abilities
- Work extended hours as needed

Job Title: Cashier / Pharmacy Clerk

Physical Location: Retail Pharmacy

Hours: Full-time OR part-time, flexible schedule (weekdays and rotating Saturdays)

Hourly Wage Range: \$12-\$16/hour depending on experience

APPLICATION

To apply, please email cover letter, resume, contact information, and three references to longsdrugstore@comcast.net. Please make sure the subject line of your email reads "Cashier / Pharmacy Clerk."